

## **Property Owner/Professional Account**

- 1. Go to MyBuildingPermit.com, click on Apply For Permit
- 2. On the Log In page next to First Time User?, click Register Now

	/
User Name	
Password	
	Log In
	First time user? Register now
	Can't access your account? Click here
	Need help? Click here
	User Name Password

- **3.** On the *User Registration* page, select the appropriate account type:
  - a. Professional
  - b. Property Owner
- **4.** Click Start Registration
- 5. On the User Profile page, complete all required fields
- 6. Click Submit Registration
- **7.** User will be automatically logged in and redirected to the *Select Jurisdiction* page to apply for a permit. An email will also be sent confirming registration is complete.