

Resubmitting a Plan Review Application

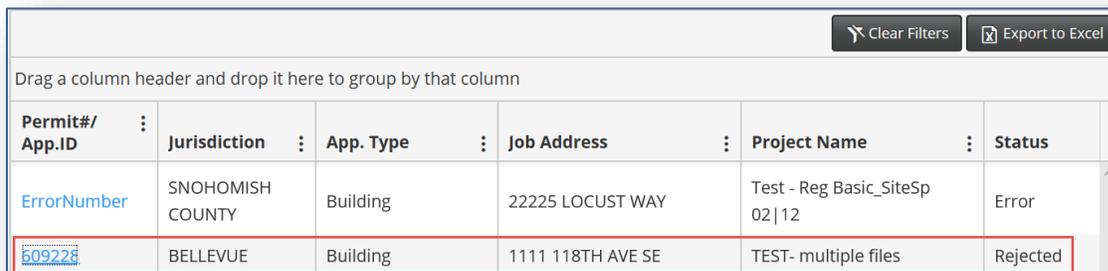
In some cases, a submitted permit application cannot be accepted by the Jurisdiction and you will receive a notification explaining the reason the application could not be accepted. Any questions regarding why the application was not accepted should be directed to the applicable Jurisdiction.

Steps to resubmit:

1. Go to MyBuildingPermit.com, click on [Apply For Permit](#). Log In to your customer account.
2. After logging in, click on the Dashboard link to access your personal dashboard:



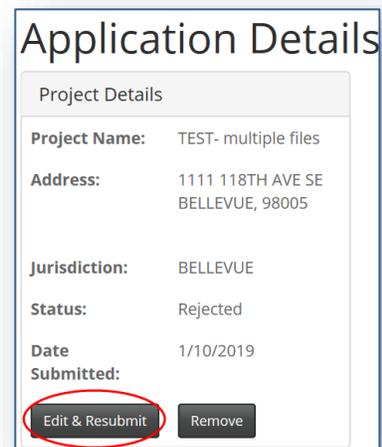
3. Click on the hyperlinked Application ID with a Status of Rejected from your list of permits:



The image shows a table with columns: Permit#/App.ID, Jurisdiction, App. Type, Job Address, Project Name, and Status. The 'Rejected' status in the last row is highlighted with a red border. Above the table are buttons for 'Clear Filters' and 'Export to Excel'. Below the table is a prompt: 'Drag a column header and drop it here to group by that column'.

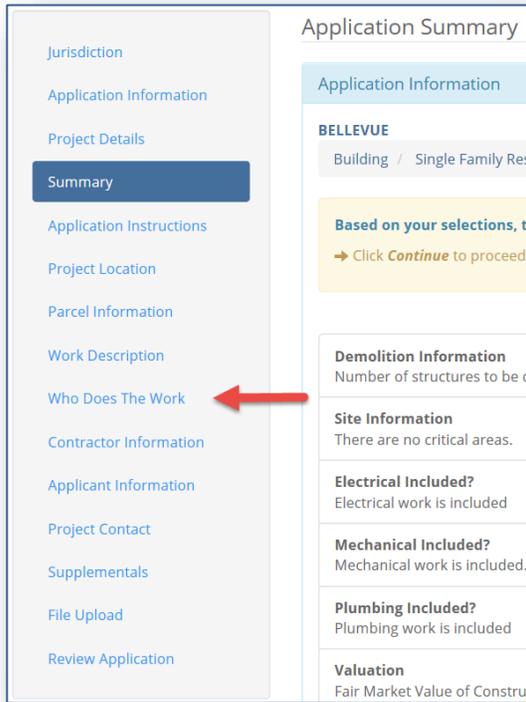
Permit#/App.ID	Jurisdiction	App. Type	Job Address	Project Name	Status
ErrorNumber	SNOHOMISH COUNTY	Building	22225 LOCUST WAY	Test - Reg Basic_SiteSp 02 12	Error
509228	BELLEVUE	Building	1111 118TH AVE SE	TEST- multiple files	Rejected

4. Click on the Edit & Resubmit button under the Project Details section on the Details page:



The image shows the 'Application Details' page. It includes a 'Project Details' section with the following information: Project Name: TEST- multiple files; Address: 1111 118TH AVE SE, BELLEVUE, 98005; Jurisdiction: BELLEVUE; Status: Rejected; Date Submitted: 1/10/2019. At the bottom, there are two buttons: 'Edit & Resubmit' (circled in red) and 'Remove'.

- This opens your previously submitted application as a draft on the Application Summary page. Use the left-hand links to navigate to applicable pages to make any required changes or to upload any missing documents:



- Click on Review Application, then click the checkbox next to I Agree, and Done Applying when ready to submit changes:

